



PT. "K" LINE (INDONESIA)

41st Floor, Sinarmas Land Plaza Sudirman, Jalan Jenderal Sudirman Kav. 21, South Jakarta 12920, Indonesia

Phone : (62-21) 5214070 (Hunting)

Fax : (62-21) 5212570

INSA No : 1026/INSA/XI/1998

<https://kline.co.id>

Jakarta, 25th February 2025

NOTICE TO CUSTOMERS

Dear Valued Customers,

Management of PT. "K" Line (Indonesia) wishes to inform you that we will be closing our office to the following points below :

- 1) Please kindly be informed that we will close our office at Sinarmas Land Plaza Sudirman on the following dates of National Holidays and Collective Leaves during the Hari Raya 2025 :

NO	DAY / DATE	REMARKS
1	Friday, 28 th March 2025	Collective Leave
2	Monday, 31 st March 2025	National Holiday (Idul Fitri Festival)
3	Tuesday, 01 st April 2025	National Holiday (Idul Fitri Festival)
4	Wednesday, 02 nd April 2025	Collective Leave
5	Thursday, 03 rd April 2025	Collective Leave
6	Friday, 04 th April 2025	Collective Leave
7	Monday, 07 th April 2025	Collective Leave

- 2) In case of emergency, please kindly refer to the attached communication chart.
- 3) We resume our normal business hours on Tuesday, 08th April 2025.

Best regards,

PT. "K" Line (Indonesia)



Endang

Director

HR and GA and Administration

CC : Management of PT. "K" Line (Indonesia)

FLOW COMMUNICATION CHART PT. "K" LINE (INDONESIA)

