



## PT. "K" LINE (INDONESIA)

4<sup>th</sup> Floor, Summitmas II, Jl. Jend. Sudirman Kav. 61-62 Jakarta 12190 - Indonesia  
Phone : (62-21) 5220808 (Hunting) Fax : (62-21) 5220775 / 5226584 / 5226785  
http : //www.kline.co.id  
INSA No : 1026/INSA/XI/1998

Jakarta, 4<sup>th</sup> December 2020.

### Notice to Customers

#### - MASS LEAVE NOTICE - December 24 and December 31, 2020

Dear Valued Customers,

Please be informed that the Office of PT. "K" Line (Indonesia) will be CLOSED on the following days :

- December 24, 2020 – Mass Leave determined by Government
- December 31, 2020 – Mass Leave determined by Government

In anticipation of any emergency issues, Skeleton Staff are to stand-by in the office on both days to serve our Customers who would like to pick up documents such as Bill of Lading and Invoices.

Please find the following address and person in charge to stand-by of our Summitmas Office:

**PT. "K" Line (Indonesia)**  
4<sup>th</sup> Floor, Summitmas Building II  
Jl. Jend. Sudirman kav. 61 – 62  
Jakarta 12190.

Telp : (62 21) – 5220808

Person in Charge for Bill of Lading : Muhammad Ridho, ext. number: 206.  
Person in Charge for Invoice : Nani Royani, ext. number: 705.

Please find the following address of our Port Office:

**Port Office:**  
Jl. Kebon Bawang 5, No. 24  
RT 011 / RW 008  
Tj. Priok - Jakarta Utara 14320.

Telp : (62 21) – 43932904  
Fax : (62 21) – 43921976

Person in charge is always to stand-by at Port Office during Working Hours.

Our Office Operation will resume to normal condition on January 04. 2021 onwards.

Should you require assistance from our staff, please kindly find the Flow Communication Chart as attached.

We really appreciate your kind understanding and we are looking forward to your continuous support. Thank you.

Best Regards,

Management of PT. "K" Line (Indonesia)



# FLOW COMMUNICATION CHART PT. "K" LINE (INDONESIA)

## BULK/LNG/LOGISTICS

PIC :

- WIRA WIJAYA  
0811 869 842
- ZEFANYA SENDJOJO  
0822 1317 7087

## JAPAN DESK

PIC :

- RISA OISHI  
0815 1146 7994  
0856 9275 4517

## MANAGEMENT

### PCC

PIC :

- IVAN KARYADI  
0815 9810 448  
0816 112 6562
- NISSA ARDIANA  
0815 9810 454  
0812 802 8862
- RAHMAWATI  
0815 609 5673  
0815 8534 0399
- SONNY LIUS  
0856 9739 2228
- EVELYN REGINA ODYLIA  
0813 1349 8439
- MUHAMMAD RIDHO  
0812 8382 0813

### OPERATION

PIC

- KUSHARJO WANGSADIJAYA  
0815 162 1060  
0815 992 3100
- Yolando Mahreza Nanlohy  
0812 3070 6704
- EDDY  
0815 9810 461  
0852 1566 9288
- YULIAN PERDANA ANDRIANTO  
0815 1092 6971
- ADE NURHIDAYAT  
0857 8000 9805
- WAHYU TRI SUTEJO  
0857 8008 8135
- FITRIA SARI  
0815 7487 8114

## FINANCE & ACCOUNTING

PIC :

- VERONICA CYNTHIA  
WIYONO  
0815 1621 070
- THANZA GRANA WINATA  
0812 9376 841
- ANA SEFTIANA  
0815 8501 9544
- REZA YULIANSYAH  
0857 7710 5366
- ERNISA  
0857 1949 0481
- NANI ROYANI  
0813 8190 7189