



PT. "K" LINE (INDONESIA)

4th Floor, Summitmas II, Jl. Jend. Sudirman Kav. 61-62, Jakarta 12190 - Indonesia

Phone : (62-21) 5220808 (Hunting) Fax : (62-21) 5220776 / 5220777 / 5220814

http : //www.kline.co.id

INSA No : 1026/INSA/XI/1998

Jakarta, 17th March 2020

NOTICE OF WORKING OFFICES

Dear valued Customers,

Considering current situation related to Covid-19 and in prevention of the spread of the virus, Management of PT. "K" Line (Indonesia) has decided to take following actions :

- * **To work at Head Office and to start Home Office arrangement effective 17th March 2020**

Head Office (Summitmas Building) :

PT. "K" Line (Indonesia)
4th Floor, Summitmas II
Jl. Jend. Sudirman Kav. 61-62,
Jakarta 12190

Telp. : (62-21) 5220808
Fax. : (62-21) 5220776 / 5220777 / 5220814

For your information, in case of lockdown of our Head Office at Summitmas Building, then our staffs will start working at our Port Office and continue working under Home Office arrangement. We will notify you once this action shall be taken.

The address and contact numbers of our Port Office are as follows :

Port Office :

PT. "K" Line (Indonesia)
Jl. Kebon Bawang V No. 24
Kebon Bawang – Tanjung Priok
Jakarta Utara 14320

Telp. : (62-21) 43932904
Fax. : (62-21) 43921976



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For the direction of our Port Office, please kindly refer to below QR code :



or please refer to link : <https://goo.gl/maps/YTAQi2a3Rbc97HFf9>

Should you require assistance from our staffs, please kindly find Flow Communication Chart as on the attached file.

We are looking forward to your continued support during these inconvenient times.

Best Regards,



Management of PT. "K" Line (Indonesia)

FLOW COMMUNICATION CHART PT. "K" LINE (INDONESIA)

